**To all Diocese of Charlotte Catholic Schools K-8 World Languages teachers:**

The Diocese of Charlotte Curriculum Day will be on **Friday, March 8th** in Charlotte.  The meetings will be hosted at three different schools:  Saint Gabriel Catholic School, Holy Trinity Catholic Middle School and Charlotte Catholic High School.  World Languages teachers will be attending **Holy Trinity Catholic Middle School**. Mireille Bellotti and I have been asked to facilitate the meeting.

We were asked to contact you prior to the meeting to ensure a smooth and productive day in which we all participate in the preparation. We have a web page set up so everyone can continually access the page to upload information or resources they wish to share, so keep checking back. **http://doccatholicschoolscurriculumday.wikispaces.com**

The theme **is “What’s working – What’s not, Where are we? – Where do we want to be?”** in connection with the Essential Standards. The goal is to establish ongoing professional dialogue; sharing of information and best practices; and to provide a forum for positive reform.

Not everyone needs to have the same action plan. The committee of principals that came up with the structure for the meeting decided upon deliverables that addressed accountability and positive growth plans including:

1)  What was discussed in the meeting, and

2) What changes or plans are going to be implemented at the classroom/teacher level to move forward?

We have been provided with a couple of forms that all schools should bring to the meeting (See attachments). These are very simple and can be modified to include specific action plans that apply only to a school/grade level or even to individuals. We can also list each one out if our group decides that’s the best way. So please plan to meet ahead and bring these forms with you or post in our page. With that in mind, we have been asked to have at least one overall group action plan.  We also need to submit one total “Minutes and Action Plan” form – it can include as many plans and participant/groups (and pages) as necessary.  We will need a volunteer to serve as secretary for the day.

Also, you should keep in mind that if you have specific needs: something you are concerned about, something you would like to learn about or something that you really like that is going on in your classroom and you would like to share it, you should post it for inclusion in the agenda.

**Things to do before we meet:**

* **Meet with the others foreign language teachers and fill out the forms attached to this e mail. If you are the only one in your school just take the time to do it by yourself.**
* **If you have any concerns or ideas that you want to share with the rest of the group let us know so that we can plan for it.**
* **Be prepare to talk about best new idea you have to connect with the learning essentials. You can bring anything that is working in your classroom: song, video, project, game. Everyone should contribute something. Talk for a few seconds or 5 minutes.**

Let’s have a productive day and help each other. We look forward to our meeting,

Socky Davaz and Mireille Bellotti